



Satyawati College

[University of Delhi]

Ashok Vihar, Phase-III, Delhi-110052

Phone No.011-27219570, Fax No.011-27446953 Website: www.satyawati.du.ac.in

DRAFT MINUTES OF THE GOVERNING BODY MEETING TO HELD ON 27.11.2018 IN THE COLLEGE

A meeting of the Governing Body was held on 27th November, 2018 in the Committee Room wherein following members were present:

1. Mr. Pankaj Gaur, Chairman, Governing Body
 2. Mr. Sachin Kumar, Treasuere, Governing Body
 3. Dr. Manjula Dass, Member-Secretary
 4. Mr. Ashish Srivastava,
 5. Mr. Mohd. Mehtab
 6. Ms. Seema Gupta
 7. Dr. Raisa Parveen, Teachers Representative
 8. Ms. Sadhna Dash, Nominated Member of Non-teaching Staff
1. (a) Confirmed the minutes of the meeting held on 23.08.2018 and special meeting held on 31.08.2018.
- (b) Matters arising out of the minutes, in point no. 2 of the Draft minutes of the Governing Body meeting held on 23.08.2018, it should be mentioned that the salary of Mr. Sorabh Paliwal and Mr. Ashok Kumar is being released regularly from the month of August 2018.
2. Confirmed and approved the action taken by the Chairperson, Governing Body on the recommendation of Selection Committee in appointing following teachers on Ad-hoc basis in the department and with effect from the dates mentioned against each for a period of four months or till the end of the semester or till teacher on leave resumes his/her duties, whichever is earlier:

S.No.	Name (Dr./Mr./Mrs./Ms.)	Department	Date of Joining
1	Mr. Azhar Uddin Sahaji	English	28.08.2018
2	Ms. Shikha Gupta	Political Science	06.09.2018

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3	Mr. Biresh Chaudhari	History	17.09.2018
4	Ms. Samita Das	History	24.09.2018
5	Mr. Harshil Sharma	Economics	03.10.2018
6	Mr. Suraj Kumar	Urdu	08.11.2018

3. Confirmed and approved the action taken by the Chairperson, Governing Body on the recommendation of Selection Committee in appointing following teachers on Guest basis in the department and with effect from the dates mentioned against each:

S.No.	Name (Dr./Mr./Mrs./Ms.)	Department	Date of Joining
1	Mr. Balbhadra Birua	Economics	06.08.2018
2	Mr. Ashok Kumar	Commerce	17.09.2018
3	Ms. Sameena	Commerce	17.09.2018
4	Ms. Aiswarya	English	19.09.2018
5	Ms. Reetika Jain	Commerce	19.09.2018
6	Ms. Shweta Jain	Commerce	20.09.2018
7	Ms. Ritika Garg	Economics	04.10.2018
8	Mr. Rajesh Kumar	Political Science	10.10.2018
9	Ms. Jyoti Bharti	Political Science	10.10.2018
10	Ms. Aaradhana Singh	Political Science	30.10.2018
11	Ms. Sandhya Pruthi	Sanskrit	25.10.2018

4. Approved the appointment of following Non-teaching staff on Contractual basis w.e.f. date of their joining:

S.No.	Name	Post	Date of Joining
1.	Mr. Tarun Pal	MTS	15.10.2018
2.	Mr. Navender	MTS	17.10.2018
3.	Mr. Ajai Kumar Yadav	MTS	18.10.2018
4.	Mr. Pradip Kushwaha	MTS	18.10.2018
5.	Mr. Shubham	MTS	15.11.2018
6.	Mr. Neeraj Kumar	MTS	15.11.2018
7.	Ms. Bulti Biswas	MTS	15.11.2018

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8.	Mr. Sumit Kumar	MTS	15.11.2018
9.	Mr. Vinay Kumar Yadav	MTS	15.11.2018
10.	Mr. Rahul Kumar	MTS	15.11.2018
11.	Mr. Harish Kumar	Junior Assistant	26.09.2018
12.	Mr. Wasihul Haque	Assistant Electrical Engineer	06.09.2018

5. Confirmed and approved the action taken by the Chairperson, Governing Body on the recommendation of Principal in approving the re-appointment of following teachers on Ad-hoc basis in the department and with effect from the dates mentioned against each for a period of four months or till the end of the semester or till teacher on leave resumes his/her duties, whichever is earlier:

S.NO.	NAME (DR./MR./MRS./MS.)	DEPARTMENT	FROM	AGAINST LEAVE VACANCY
1	SHVETA KALRA	COMMERCE	19.11.2018	
2	VIVEK KUMAR	COMMERCE	19.11.2018	
3	SONAM KUMARI GUPTA	COMMERCE	19.11.2018	
4	VAISHALI NAROLIA	COMMERCE	19.11.2018	
5	TARANNUM AMIR	COMMERCE	19.11.2018	
6	AIMAN	COMMERCE	19.11.2018	
7	BHAMINI GARG	COMMERCE	19.11.2018	
8	MEHABOOB REHMAN	COMMERCE	19.11.2018	NITIN NAVIN
9	DR. ASHUTOSH TIWARI	HINDI	19.11.2018	AVDHESH KUMAR
10	MUNIL VERMAR	HINDI	19.11.2018	R.L. MEENA
11	AJAY KUMAR	HINDI	19.11.2018	
12	BASANTI KUMARI NAYAK	ECONOMICS	19.11.2018	
13	KOKILA MEENA	ECONOMICS	19.11.2018	
14	MAMTA CHAUDHARY	ECONOMICS	19.11.2018	
15	RAJESH KUMAR	ECONOMICS	19.11.2018	
16	SWARUP SANTRA	ECONOMICS	19.11.2018	
17	DEEPIKA AGGARWAL	ECONOMICS	19.11.2018	
18	DEVESH BIRWAL	ECONOMICS	19.11.2018	
19	SARWESHWAR KR. GAUTAM	ECONOMICS	19.11.2018	
20	PINTU PURI	ECONOMICS	19.11.2018	
21	KAJAL TEHRI	ENGLISH	19.11.2018	
22	SHARANYA GANGULY	ENGLISH	19.11.2018	
23	RAHEENA K	ENGLISH	19.11.2018	
24	MILI AISHWARYA	ENGLISH	19.11.2018	
25	SWASTI SHARMA	ENGLISH	19.11.2018	
26	AJEET SINGH	MATHEMATICS	19.11.2018	
27	ASHUTOSH TRIVEDI	POLITICAL SCIENCE	19.11.2018	
28	SANDEEP KUMAR	SANSKRIT	19.11.2018	
29	S.S. HUSAINI	URDU	19.11.2018	
30	DR. NASREEN KHAN	URDU	19.11.2018	
31	KUNDAN KUMAR RAJ	HISTORY	19.11.2018	
32	SANDEEP KUMAR VERMA	HISTORY	19.11.2018	DR. GAJENDER SINGH
33	VIJAY NARYAN SINGH	HISTORY	19.11.2018	
34	SANDEEP CHATERJEE	HISTORY	19.11.2018	
35	BIRESH CHAUDHURI	HISTORY	19.11.2018	AJIT JHA

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6. Confirmed and approved the action taken by the Chairperson, Governing Body on the recommendation of Principal in sanctioning leave to following teachers with effect from the dates mentioned against each:

S.No.	Name (Dr./Mr./Mrs./Ms.)	Department	Nature of Leave	Period of Leave
1	Ms. Malti Raghav	Sanskrit	Child Care Leave	23.10.2018 to 31.04.2019

7. Approved the resignation of the following staff with effect from the dates mentioned against each:

S.No.	Name	Department	Date of Resignation
1.	Dr. Shikha Gupta	Political Science	29.10.2018
2.	Ms. Mansi Babbar	Commerce	04.09.2018
3.	Mr. Sant Prakash	Political Science	01.09.2018
4.	Mr. Manoj Kumar Yadav	English	23.08.2018
5.	Mr. Bhanu Pratap	Political Science	13.10.2018

8. Approved relieving of Mr. Khursheed Alam, Assistant Professor on Ad-hoc basis on consequent upon joining of Ms. Mona Dass, Assistant Professor in the Department of Political Science with effect from 26.09.2018.
9. Noted letter dated 19th November, 2018 received from Dr Jawahar Lal Jain, Consulting Doctor to increase his honorarium from Rs.25,000/- p.m. to Rs. 40,000/- p.m. and resolved to consider the matter in next meeting after maintaining following two points:

- Maintain an attendance register of Dr. J.L. Jain from December 2018 till the Bio-Metric machine is installed and thereafter attendance will be done through Bio-metric.
- Maintain the details of patient and medicines prescribed to patient in a register.

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10. Noted letter dated 14th November, 2018 received from Dr. Saroj Gupta, Associate Professor, Department of Sanskrit regarding calculation of points for seniority in College and it was resolved that a notice should be circulated for maintaining seniority list of the College teachers for the post of Acting Principal and 15 days time be given to submit the application from the date of issue of the circular and same was recommended for evening college also.
11. Noted the matter of joining the College, VRS application and then withdrawing application of VRS by Dr. Ram Lakhan Meena, Assistant Professor in the Department of Hindi and resolved to refer the matter for legal advice to Advocate on the panel of University of Delhi.
12. Noted letter dated 23rd October, 2018 received from UGC for utilization of funds under OBC expansion scheme and it was resolved to utilize the funds with immediate effect.
13. Approved to start the following on the recommendation of Building Committee and also approved to make payment out of Building Fund of the College.
 - a) Repair and Renovation of toilets in Old Building.
 - b) Development of area and misc. work near GCR.
 - c) Wiring around the College boundary wall
 - d) Porta Cabin for tutorials classes.
14. Approved to construct Porta Cabin on the roof of sports complex and the cost will be equally shared by both the Colleges.
15. Considered the matter of increment of Dr. Sudhir Kumar Goyal, Associate Professor, Department of Commerce and same was deferred as the matter is administrative. However, it recommended that a legal advice should be sought from the Advocate on the panel of University of Delhi as his increment is based on approval of his Medical leave.
16. Noted and discussed letter received from Delhi University for regularization/absorption of the services of Ad-hoc Assistant Professor and it was deferred for next meeting.
17. Noted that the Governing Body in its meeting held on 31st August, 2018 constituted a three members committee to look into the CAG report on Para Nos. 1,4,6,7,8,12,16 and 18 for the year 2013-14 to 2016-17 and it was deferred for next meeting for discussion.
18. It discussed the recommendation of Students Advisory Committee and approved to start following:

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- a. To prepare the estimate from Civil Engineer for resolving the toilet problems
 - b. To send request to an expert from Delhi Jal Board for sewer problems in the College on priority basis.
 - c. To purchase 4 Chess Board for Girls Common Room as well as Boys Common Room.
 - d. To invite fresh tender of Stationery and Photocopy shop in the College.
19. Approved to start following work on the recommendation of Auditorium Committee of the College.
- a) Supplying and laying of Cable from main panel to fire pump room panel
 - b) Supply installation testing and commissioning of sound system in Auditorium
 - c) Stage flooring, painting and Misc. Repair work in Auditorium
 - d) Supply, installation, Testing & Commissioning of Stage lights and auditorium light with LED fittings
 - e) Installation, testing and commissioning of AC Plant of Hitachi or Carrier, or O' General.

Any other matter:

1. The matter was discussed in reference to various complaints received from students and others on different issues. In this connection a letter was issued to the Principal, Satyawati College (Evening) vide its letter No.SC/ADMN./1539/2018 dated 17.11.2018 (copy attached) and the Governing Body takes serious note regarding absence in the GB meeting and non compliance of the Chairman's directive to the Member-Secretary for calling a meeting to redress the pressing problems and issues of both Colleges.

The meeting came to an end with vote of thanks to the Chair.

Confirmed
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Manjula Dass
Dr. Manjula Dass
**Officiating Principal/
Member Secretary**